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Instruction Sheet Company Registration

Use this document to place an order for a Company.

Please provide the following contact information:

AR No. (Office use only)

Your full Name

Organisation

Street Number and Name

Suburb

State

Postcode

Postal Address

Postal Suburb

State

Postcode

Telephone

Mobile

Facsimile

Email

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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COMPANY TYPE

General Purpose Pty Ltd Company

Yes

OR If no box is selected we will incorporate a General Purpose Company.

Special Purpose SMSF Trustee Company

Yes

Note: Eligible for reduced ASIC annual fees in subsequent years. The Constitution will provide an "Objects" restriction. The constitution will not permit profit or remuneration to be paid to shareholders and officeholders.

State/ Territory of Registration:

Proposed Company Name (please choose either "PTY LIMITED" or "PTY LTD" after your preferences)

Choice 1

Choice 2

<input type="text"/>	<input type="text"/>
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Choice 3

Choice 4

<input type="text"/>	<input type="text"/>
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Choice 5

Is the proposed Company name identical to a registered business name?

Yes No

If 'Yes' please go to next field, if 'No' please go to field labelled 'Registered office'

Business name details

State/Territory of Registration	Registration Number
<input type="text"/>	<input type="text"/>
Date issued	Date ceases
<input type="text"/>	<input type="text"/>

Are all the proprietors of the business name to be members of the company?

Yes No

If 'Yes' please go to next field, if 'No' a Cessation Form 5 will be faxed to you

Registered Office (Note: the occupier of the Registered Office, if any, must agree in writing to the specified Registered Office before the address is entered).

Floor/ Room Number		
<input type="text"/>		
Street Number and Name		
<input type="text"/>		
Suburb	State	Postcode
<input type="text"/>	<input type="text"/>	<input type="text"/>

Principal Place of Business

Same as Registered Office Address?

Floor/ Room Number		
<input type="text"/>		
Street Number and Name		
<input type="text"/>		
Suburb	State	Postcode
<input type="text"/>	<input type="text"/>	<input type="text"/>

Individuals as Officeholders and Shareholders (a proprietary company must have a minimum of 1 director, residing in Australia. The office of secretary is optional, but, if appointed one must reside in Australia).

Individual 1 Details:

Surname		
<input type="text"/>		
Given Name		
<input type="text"/>		
Street Number and Name (if apartment or unit, please state the number before the street number)		
<input type="text"/>		
Suburb	State	Postcode
<input type="text"/>	<input type="text"/>	<input type="text"/>
Country		
<input type="text"/>		
Date of Birth	Place of Birth (suburb/town/city or state/province/country)	
<input type="text"/>	<input type="text"/>	

Appointment Details (do not enter the name of a Director or Secretary unless you have obtained the written consent of that person. If you do not, the appointment will be void. By entering the name, you warrant that consent has been given).

Director Secretary Shareholder

Continued over the page...

Number of shares taken up	Share class (e.g. Ordinary, A, A1)
<input type="text"/>	<input type="text"/>

Agreed amount per share	Amount to be paid per share	Amount unpaid per share
\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>

Beneficially held? Yes No

Individual 2 Details:

Surname

Given Name

Street Number and Name (if apartment or unit, please state the number before the street number)

Suburb	State	Postcode
<input type="text"/>	<input type="text"/>	<input type="text"/>

Country

Date of Birth	Place of Birth (suburb/town/city or state/province/country)
<input type="text"/>	<input type="text"/>

Appointment Details (do not enter the name of a Director or Secretary unless you have obtained the written consent of that person. If you do not, the appointment will be void. By entering the name, you warrant that consent has been given).

Director Secretary Shareholder

Number of shares taken up	Share class (e.g. Ordinary, A, A1)
<input type="text"/>	<input type="text"/>

Agreed amount per share	Amount to be paid per share	Amount unpaid per share
\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>

Beneficially held? Yes No

Individual 3 Details:

Surname

Given Name

Street Number and Name (if apartment or unit, please state the number before the street number)

Suburb	State	Postcode
<input type="text"/>	<input type="text"/>	<input type="text"/>

Country

Date of Birth	Place of Birth (suburb/town/city or state/province/country)
<input type="text"/>	<input type="text"/>

Appointment Details (do not enter the name of a Director or Secretary unless you have obtained the written consent of that person. If you do not, the appointment will be void. By entering the name, you warrant that consent has been given).

Director Secretary Shareholder

Number of shares taken up	Share class (e.g. Ordinary, A, A1)
<input type="text"/>	<input type="text"/>

Agreed amount per share	Amount to be paid per share	Amount unpaid per share
\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>

Beneficially held? Yes No

Individual 4 Details:

Surname

Given Name

Street Number and Name (if apartment or unit, please state the number before the street number)

Suburb

State

Postcode

<input type="text"/>	<input type="text"/>	<input type="text"/>
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Country

Date of Birth

Place of Birth (suburb/town/city or state/province/country)

<input type="text"/>	<input type="text"/>
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Appointment Details (do not enter the name of a Director or Secretary unless you have obtained the written consent of that person. If you do not, the appointment will be void. By entering the name, you warrant that consent has been given).

Director

Secretary

Shareholder

Share class (e.g. Ordinary, A, A1)

Number of shares taken up

<input type="text"/>	<input type="text"/>
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Agreed amount per share

Amount to be paid per share

Amount unpaid per share

<input type="text"/>	<input type="text"/>	<input type="text"/>
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Beneficially held? Yes No

Companies as Shareholders 1

Company Name

A.C.N / A.B.N

Registered Office Address

Street Number and Name

Suburb

State

Postcode

<input type="text"/>	<input type="text"/>	<input type="text"/>
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Country

Number of shares taken up

Share class (e.g. Ordinary, A, A1)

Agreed amount per share

Amount to be paid per share

Amount unpaid per share

<input type="text"/>	<input type="text"/>	<input type="text"/>
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Beneficially held? Yes No

Companies as Shareholders 2

Company Name

A.C.N / A.B.N

Registered Office Address

Continued over the page...

Street Number and Name

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Suburb

State

Postcode

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Country

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Number of shares taken up

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Share class (e.g. Ordinary, A, A1)

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Agreed amount per share

Amount to be paid per share

Amount unpaid per share

\$	\$	\$
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Beneficially held?

Yes

No

Please enter any special instructions for InvestorOne. (e.g. delivery or additional details) or please phone us on 02 9231 5111.

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Note: The proposed members of the Company must read and sign the constitution (which can be read on our site) prior to submitting this form. Also, before you request a company name, you should search for its availability on the ASIC database at www.asic.gov.au.

Please print a copy of the completed form for your records.

Please select File then Save As and save a copy of the form as the same name as the company (i.e. joeblogptyltd.pdf) and email to orders@investorone.com.au